



## CREW LEADER GUIDE

- ❖ Crew leader huddles:
  - Begin 30 minutes before the start of service in the Yellow Room.
- ❖ VBS MOVE Volunteer Name Tags:
  - Please pick up your name tag in the Kids lobby at the check-in booth.
- ❖ Current volunteer Name Tags:
  - Print out your blue name tag – same as regular weekends.

# Weekend Schedule

- Huddle:
  - Begins 30 minutes before service. Please be on time.
  - Give yourself a few extra minutes to get your name tag and arrive at the Yellow Room.
  - You will be given your room assignment upon arrival.
  - Go over safety information.
  - Answer any questions you may have.
  - And of course, we will pray together!
- When doors open (20 minutes before service begins)
  - Greet kids and hang out with them. We will have free play until the service hour starts (5:30/9:00/11:00/5:30)
- We begin service with craft time – followed by large group – then move to tracks.
- Crew Leaders will complete the craft with the children (see schedule below)
- Ollie Kickstand Video will be played during craft time.
- Crew Leaders will travel with children to large group, games and special activity time.

## ❖ Schedule:

- ❖ **Playtime:** Until: 5:30/9:00/11:00/5:30
  
- ❖ **Craft Time/Ollie Kickstand Video:** 10 minutes
- ❖ **Start:** 5:30/9:00/11:00/5:30
- ❖ **End:** 5:40/9:10/11:10/5:40 (*Travel 5 minutes*)
  
- ❖ **Large Group Worship/Teach Time:** 20 minutes
- ❖ **Start:** 5:45/9:15/11:15/5:45
- ❖ **End:** 6:05/9:35/11:35/6:05 (*Travel 5 minutes*)
  
- ❖ **Training Center - Games/ Imagination Station - Special:** 10 minutes
- ❖ **Start:** 6:10/9:40/11:40/6:10
- ❖ **End:** 6:20/9:50/11:50/6:20 (*Travel 5 minutes*)
  
- ❖ **Training Center - Games/ Imagination Station - Special:** 10 minutes
- ❖ **Start:** 6:25/9:55/11:55/6:25
- ❖ **End:** 6:35/10:05/12:05/6:35 (*Travel 5 minutes*)
  
- ❖ **Snack/Worship Video:** until pickup
- ❖ **Start:** 6:40/10:10/12:10/6:40

# IMPORTANT INFORMATION

## ❖ DRESS:

- You may purchase a VBS t-shirt for \$5.
- Please dress modestly – NO spaghetti straps and/or short-shorts.
- Wear comfortable shoes.

## ❖ BATHROOM:

- KIDS: use classroom and child only bathrooms.
- ADULTS: use the family bathroom in between the Purple and Blue room.

## ❖ TWO DEEP POLICY / APPROPRIATE TOUCH:

- NEVER be alone with a kid. We always need 2 adults in a room where kids are present.
- High fives and side hugs are ok.
- NEVER sitting on your lap – no tickling.
- No wrestling with children or children hanging on volunteers.

## ❖ TRACK TIME: *(You will be directed when it is time to rotate to & from tracks.)*

- There will be a Track Leader that will instruct you and your group in the activity for that day.
- YOUR role as a crew leader is not only to assist kids but also to have fun and get to know them.
- Please bring your clipboard with attendance roster as you travel to each station.
- Kids will have a sticker indicating the rooms they are in.
- **COUNT YOUR KIDS – Every time BEFORE and AFTER** we rotate.
- **If a child is ever missing – contact your team leader immediately!**

## ❖ PARTICIPATE! HAVE FUN!!!

- VBS is FUN!!!
  - YOU set the example!
  - DANCE during worship.
  - CONNECT with the kids during free time at beginning of service.
  - ASSIST during your track time.
  - HELP with crowd control – during Large Group and track time.

## ❖ SNACK:

- A snack will be delivered by a snack volunteer team (freeze pop for 4's & 5's)
- Please make sure every kid gets one.
- Play Worship Video during snack time and parent pick up.

## ❖ END OF SERVICE: PLEASE stay in the classroom until ALL kids have been picked up and help with room cleanup for the next service!

# VBS Overview

**Memory Verse: In Him we live and move and exist. Acts 17:28**

**Key Question: Who can help you all the time?**

**Bottom Line: Jesus can help me all the time. Let's Move It!**

Week 1: **GO** – I can GO to Jesus anytime!

- Shepherds "Moved It" to go see baby Jesus.
- Luke 2
- CRAFT: Visor
- SPECIAL: Whistle
- GAMES: Let's Move It

Week 2: **CARE** – Jesus CARES about me and wants me to make good choices!

- Zacchaeus "Moved It" and made the right choice.
- Luke 19:1-10
- CRAFT: Foam Finger
- SPECIAL: Face Painting #1/Sticker Scene
- GAMES: Obstacle Course

Week 3: **FOLLOW** – Jesus wants me to be a good listener and FOLLOW His word!

- John "Moved It" by listening to Jesus and baptizing Him.
- Mark 1:9-11
- CRAFT: Water Bottle Holder
- SPECIAL: Water Bottle Aquarium
- GAMES: Red Light / Green Light

Week 4: **SHARE** – Jesus wants me to SHARE His love with others!

- Simon and Andrew "Moved It" by helping Jesus love others.
- Mark 1:16-20
- CRAFT: Medal
- SPECIAL: Fish Sand Necklace
- GAMES: Jumpy/Simon Says

You can preview all track activities for each week by going to:

<http://parkviewec.wordpress.com>